

JOB OPENING: CLEANING SPECIALIST

About the Accokeek Foundation

The Accokeek Foundation is a non-profit, educational organization whose mission is to connect people to history, agriculture, and nature through innovative educational programs and engaging visitor experiences. Founded over sixty years ago to “preserve the view” from George Washington’s Mount Vernon, the Foundation was one of the first land trusts, blazing new trails in preservation through a public/private partnership that led to the creation of Piscataway Park, a nearly 5000-acre national park. Through a cooperative agreement with the National Park Service, the Foundation cares for two hundred acres of the park, while fulfilling its mission. This working landscape includes the National Colonial Farm (demonstrates life of a tobacco planter on the eve of the American Revolution), heritage breed livestock, nature trails, gardens, a fishing pier, and boat dock. In addition, this is the sacred homeland of the Piscataway people, and its significance as an indigenous cultural landscape makes it a key site on several national trails.

Position Overview

The Accokeek Foundation is seeking a highly motivated Cleaning Specialist to assist in cleaning and keeping the Park’s facilities well maintained and “visitor ready”, including the administrative and staff offices, Education Center, Visitor’s Center and restrooms. Duties include, but are not limited to:

- Sweeping, vacuuming, and mopping floors
- Emptying waste and recycling bins, wash as needed, and replacing liners
- Disinfecting and wiping down of all hard and reflective surfaces including toilets, doors, sinks, mirrors, and appliances
- Refilling soap dispensers, paper towels, and stock toilet paper in all restrooms
- Squeegeeing glass windows inside and out (as practical)
- Assisting staff with heavy cleaning jobs
- Ensuring outside walkways remain clear and free of debris
- Notifying supervisor of any repairs required
- Cleaning refrigerator (as practical)
- Other cleaning as needed

Professional Experience and Qualifications

- Prior experience cleaning office and workplace facilities
- Ability to walk, bend, push, pull, and lift repetitively during work hours
- Highly energetic with sound judgement
- Knowledge of environmentally-friendly cleaning products, chemicals, proper storage and disposal methods

*The Accokeek Foundation conducts background checks in order to insure the safety and well-being of the organization’s staff and visitors.
This position is open until filled. The Accokeek Foundation is an Equal Opportunity Employer.*



ACCOKEEK
FOUNDATION
at Piscataway Park

Cultivating passion for the natural and cultural resources of Piscataway Park...

- Self-motivated and able to work independently under minimal supervision
- High attention to detail and thoroughness
- Ability to lift a minimum of 30 pounds
- Ability to comply with workplace guidelines and attendance requirements
- Valid driver's license, a clean driving record, and reliable transportation

Compensation and Benefits

This is a part-time, seasonal position for 10hrs/week that pays \$11.50/hour. Seasonally, March through October.

To apply: Send a resume and cover letter describing how your experience, skills, and interests make you uniquely qualified for this position by email with the subject line **“Cleaning Specialist”** to info@accokeek.org.

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